



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2018-02-21 10:05 - Regular School Board Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	CC. BOARD POLICIES
<b>DEPARTMENT</b>	Compensation (Human Resources)

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
<b>Time</b>	
<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

**ITEM No.:**  
CC-4.

**TITLE:**  
Proposed New Job Description for the Assistant Program Manager, Nutrition Education and Training Position

**REQUESTED ACTION:**  
Approve the new job description for the Assistant Program Manager, Nutrition Education and Training Position. Approval is requested to advertise the position after the first reading. This is the **First** reading.

**SUMMARY EXPLANATION AND BACKGROUND:**  
The job description for the Assistant Program Manager, Nutrition Education and Training Position has been created in support of the Food and Nutrition Services departmental operations. This position is responsible for assisting in the development, coordination, implementation and marketing of nutrition education/wellness and staff development programs that support the mission of the Food and Nutrition Services Department. The job description was publicized for rule adoption in compliance with Florida Statutes on February 1, 2018. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda/>

**SCHOOL BOARD GOALS:**  
 **Goal 1: High Quality Instruction**  
 **Goal 2: Continuous Improvement**  
 **Goal 3: Effective Communication**

**FINANCIAL IMPACT:**  
There is no additional financial impact to the District.

**EXHIBITS: (List)**  
(1) Executive Summary (2) Job Description

**BOARD ACTION:**  
  
(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Rose M. Hall	Phone: 754-321-0144
Name: Maurice L. Woods	Phone: 754-321-2610

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**  
Craig J. Nichols - Chief Human Resources & Equity Officer

Approved In Open Board Meeting On: \_\_\_\_\_  
By: \_\_\_\_\_

Signature  
\_\_\_\_\_

School Board Chair